

Members Present: Cody Birsner, Kimberlee Holleyman, Casey Davis, Bruce Green, & Rich Anderson.

Meeting called to order at 6:35pm

- 1) Swimming Pool
 - a) The board discussed the new commercial sand filter, as well as management of the swimming pool chemicals. We have decided pending the quote from Mark Moreau that we will purchase and install the filter.
 - b) We will also have Mark Moreau manage the pool chemicals. Casey will be in contact with Mark.
 - c) We discussed the hiring of lifeguards, who will manage them, and how much to pay them. Rich is to look up last years wage. Casey is to manage the lifeguards.
 - d) We decided we definitely want to do swimming lessons and swim team. Bruce will be getting in contact with the person who did swim team least year.
 - e) We need to get the swimming pool light replaced. Kimberlee will be bundling this in with the tennis court refurbishment.
- 2) Easement for Sewer Line
 - a) We learned and discussed that the City of Edmond needs to replace one of the neighborhoods sewer lines. They are requesting an easement inside our common area between Woodhollow Trail and Lost Rock Trail.
 - i) The board tentatively approved the easement request and will first be discussing it with the homes surrounding the area. Cody will be talking to them.
- 3) Rezoning Issue
 - a) Citizens Bank of Edmond has been attempting to get its property rezoned that is North of 2nd and West of Santa Fe touching our property. It has been denied so far, but it can be brought back up in the city council later. We need to watch for a sign to be placed in the property and take our concerns to the City Council. Our decided upon stance is that we do not want the property to be rezoned.
- 4) Park & Common Areas
 - a) We discussed adding trashcans and replacing missing swings in the park. Kimberlee is to look into having the trashcans installed. Casey is to install the swings.
 - b) We discussed the continuation of the tennis court refurbishing. We decided to purchase the best package of lighting available for our current system and replace the tennis court fence, as well as add an additional trashcan. Kimberlee will be looking into, and handling these options. We have tentatively approved the expenditure pending upon the estimate price.
 - c) We have determined who our lawn care is handled by and Rich will be contacting them to complain about the amount of weeds present in the common areas.

- d) We discussed locking the gate at night to damper the misuse of the common areas. There is been a problem with drug trafficking, and using it as a public dump. Bruce will be locking and unlocking the gate for the time-being.
- 5) Association Dues
- a) We have a draft for the statement dues ready. Rich will be getting statement info to Casey to load into the new system and print invoices.
- b) Casey will be assigning random passwords for all accounts and including their password info on the individualized statements.
- c) We decided to let the dues-paying member pay the online transaction fee of 2.2% + \$0.30 per transaction **IF** they choose to pay online. Checks and cash are still welcome with no additional handling fee.
- d) Rich will be generating a statement of homes that are over-do and we will be sending separate notices.
- 6) Rich will be getting the excel documents that include the list of temporary members and we will send out a letter reminding them that the offer still stands to use the pool during the summer.
- 7) We discussed and decided to have a neighborhood garage sale earlier this year in the spring. Kimberlee will be getting the word out to the neighborhood and the local newspapers.
- 8) We discussed having a park clean up party, as well as the formation of a social committee. Cody will be working on forming a Social Committee. Bruce will be working on the clean-up party.

Action Items

Casey:

- **Get in touch with Mark about the pool filter, and pool management.**
- **Hire lifeguards and manage schedules.**
- **Fix swings in playground.**
- **Create new statements and get to Kimberlee**

Rich:

- **Get checking and tax info to Casey for PayPal.**
- **Generate statements and get to Casey.**
- **Contact the lawncare co. and ask about weed problem.**
- **Get excel document of temporary members and surrounding neighbors to Kimberlee.**

Cody:

- **Talk to neighbors surrounding the sewer easement.**
- **Represent the association on behalf of the HOA in regards to the easement.**
- **Get the petition letter for the zoning issues to Casey.**

Kimberlee:

- **Have trashcans installed, Bruce or Casey to help attach it to the fence.**
- **Finish the tennis court lighting and fence. Also get the swimming pool light repaired. (a package deal)**

- **Stuff and send out statements with Bruce.**
- **Plan and advertise for neighborhood garage sale.**

Bruce:

- **Open and close the neighborhood park gate for the timebeing.**
- **Learn about filing leans.**
- **Look into planning the neighborhood clean-up day party.**
- **Ask about handling the swim-team.**
- **Help stuff and send out statements with Kimberlee.**